

# FIG GARDEN FIRE PROTECTION DISTRICT

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Fire Headquarters  
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FIG GARDEN FIRE PROTECTION DISTRICT  
Board of Directors – Regular Meeting Minutes  
May 31, 2016 – 5:30 p.m.  
Fire Station 20 – 4537 North Wishon

DIRECTORS PRESENT: Vernie Rogers, Louis Linney & Oney Durney  
DIRECTORS ABSENT: none  
CITY OF FRESNO: Fire Chief, Kerri L Donis; Business Manager, Mike Getty and  
Management Analyst, Elida Rubio  
OTHERS: Legal Counsel, Nancy Jenner

The meeting was called to order at 5:43 p.m. by President Rogers.

1. Board of Directors Minutes – March 14, 2016
  - President Rogers motioned to adopt the minutes of March 14, 2016; seconded by Director Durney; motion carried.
2. Public Commentary
  - None
3. Board Member Comments/Updates
  - Director Durney and Chief Donis attended the FGHOA meeting. A few questions regarding the legality
4. Weed Abatement
  - Business Manager Getty advised that 6 property owners will be receiving a notice to destroy requested. If properties were not abated by the property owners, a contractor will be notified to abate the subject properties and the charges will be added to the tax roll by resolution adopted by the Board.
  - The matter was open for Public Hearing at 6:14 p.m., and closed at 6:15 p.m. as there was no public comment.
5. Annual Special Tax Roll and authorizing the levy of special taxes for 2016-2017
  - Staff presented Resolution 2016-02 for the special tax roll and authorizing the levy of special taxes for 2016-2017.
  - Director Linney motioned to adopt Resolution 2016-02 as presented, seconded by Director Durney; motion carried.
6. Conference Room Policy Usage
  - Staff presented the revised conference room policy usage. It was advised it will be posted on website.

- Director Linney motioned to adopted Conference Room Policy Usage as presented; seconded by President Rogers.
7. Amendment form 700's for all board members
    - Presented the revised 700's for signatures.
  8. Proposed FY 2016-2017 Budget
    - Business Manager Getty reported the FY16-17 an overall, a 40.18 percent increase from estimated current year actual expenditures. This increase is mainly focused on one area the estimated Construction Contract costs of \$400,000 for remodeling at Station 20. Excluding the estimated construction contract, the proposed budget for FY2016-17 would only increase \$17,800 or 1.14 percent.
    - Property Tax revenues for FY 2016-17 are expected to increase a conservative 2.34 percent this approximates expected annual increase projected in prior years
    - FY 2016/17 estimated property tax and benefit assessment revenues are estimated to be \$46,600 over budget.
    - The Board set September 13 at 5:30 p.m. for the public hearing and adoption of the FY2016-17 budget.
  9. Financial Update/Authorization Documents
    - Business Manager Getty updated the Board on activity and cash balances for the eleven months ended May 31, 2016.
    - Management Analyst Rubio presented payment vouchers for signature.
  10. Fresno County Request for Information
    - MA Rubio reported the change of contact person and need to update County of Fresno Organization Data Form, signatures were required to process.
    - 2016 Special Authorization letter was signed to approve Elida Rubio, Mike Getty (Fire Dept. employees), Nathan Perez, and Kuda Wekewete (David Taussig & Associates) to add, change or delete any special assessment for Fig Garden Protection District.
  11. Fire Chief Updates
    - Chief Donis reviewed the call statistics through 5/31/16.
    - Plans were reviewed for station 20 remodel. Chief to get back on next steps with RFP and Construction Management.
    - Promotions for Deputy Chief and Battalion Chief took place. Trainings will follow.
    - Chief Donis discussed the status on the new Fire Shop. Location preferably by 41/North area.
    - Senior Administrative Clerk will be hired
    - New PPE (Helmets) will be purchased
    - No contract as of yet. Mediator scheduled for July.

#### Scheduled Meeting Dates

- Appointments for the following dates forwarded to all Directors:
  - September 20, 2016
  - December 7, 2016 (tentative)

#### 10. Adjournment

- President Rogers motioned to adjourn the meeting at 6:43 p.m. and; seconded by Director Linney; motion carried.