

FIG GARDEN FIRE PROTECTION DISTRICT

Fire Headquarters
911 H Street
Fresno, California 93721
(559) 621-4199 FAX (559) 498-4261



FIG GARDEN FIRE PROTECTION DISTRICT
Board of Directors – Special Meeting Minutes
July 21, 2016 – 5:30 p.m.
Fire Station No. 20
4537 North Wishon

DIRECTORS PRESENT: Vernie Rogers, Louis Linney and Oney Durney
DIRECTOR ABSENT: None
CITY OF FRESNO: Deputy Chief, Theodore Semonious; Business Manager, Mike Getty
and Management Analyst, Elida Rubio, Division Manager, Keith
Sipe
OTHERS: Debbie Bernard, City of Fresno Project Manager; Paul Burns,
Gordian Group

The meeting was called to order at 5:35 p.m. by President Rogers.

1. Public Commentary – None
None

2. Station 20 Remodel – Construction Management/RFP Process

- Debbie Bernard introduced herself and then explained the process for projects that she has facilitated in the past.
- President Rogers asked how many fire stations projects she had been involved in to date. Mrs. Bernard named numerous station projects she has been a part of.
- Council member Linney asked how much does she charges for services. Mrs. Bernard distributed a summary of cost to the board members. She explained each line item cost.
- Debbie Bernard advised that the County of Fresno and City of Fresno follow the same regulations for major projects. All filing forms are regulatory and must follow the same procedures.
- Director Linney would like other agencies to provide them with a quote for comparable purposes only.
- Paul Burns (JOC Program) introduced himself and explained the process and projects he has done.
- Mrs. Bernard explained how it will be quicker and easier to just use the JOC program. JOC has all prices pre assigned for all projects. Bid process, can potentially cost more as change orders come up during the remodel.
- Director Linney would like to see if the Construction Manager cost of \$45k will be suitable or if they need to get outside bids.
- Director Durney would like to know the cost to do the bidding process of bidding out. He then stated the cost Construction Management is charging is reasonable.

- President Rogers motioned to accept the construction management engineer estimates fees to remodel station 20, seconded by Director Durney; motion carried.
 - Mrs. Bernard stated 4-6 weeks to get plans approved by the County. After Construction Management can start the bid process which will take approximately another 6-8 weeks or the JOC program can do all the process, and can start in several weeks. Through the JOC program all prices are set with the subcontractors for all projects.
 - President Rogers motioned for the board to accept the JOC program to provide a proposal to start construction, seconded by Director Linney; motion carried.
 - Director Linney motioned to move regular board meeting from September 13 to September 20, seconded by President Rogers; motion carried.
3. Financial Update/Authorization Documents
- Management Analyst Rubio presented payment vouchers for review and signature.
4. Adjournment
5. President Rogers motioned to adjourn the meeting at 6:50 p.m. and; seconded by Director Durney; motion carried.