

FIG GARDEN FIRE PROTECTION DISTRICT

Fire Headquarters
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FIG GARDEN FIRE PROTECTION DISTRICT Board of Directors – Regular Meeting Minutes June 22, 2021 – 5:30 p.m. Station 20 – 4537 N Wishon

DIRECTORS PRESENT: Louis Linney and Brian Domingos
DIRECTORS ABSENT: Larry Fortune
CITY OF FRESNO: Kerri Donis, Fire Chief, Mike Getty, Business Manager, and Elida Rubio, Sr. Management Analyst
OTHERS:

The meeting was called to order at 5:39 p.m. by Director Linney.

1. Board of Directors Minutes – April 13, 2021
 - Board Member Domingos motioned to adopt the minutes of April 13, 2021; seconded by Board Member Domingos;
 - Ayes: Linney and Domingos
 - Nays: none
2. Public Commentary
 - None
3. Board Member Comments/Updates
 - None
4. Weed Abatement Program
 - Staff read the Memo re: Public Hearing – Weed Abatement (dated June 13, 2021). Staff advised that if the properties were not abated by the property owners, a contractor will be notified to abate the subject properties and the charges will be added to the tax roll by resolution adopted by the Board.
 - Abatement letter was sent out on June 13th to two residents of Fig Garden, with no one present to contest.
 - The matter was open for Public Hearing at 5:41 p.m. and closed at 5:42 p.m. as there was no public comment.
5. Internal Auditor Replacement
 - Staff advised the board members of the current CPA's license being revoked since 2019.
 - Staff advised the board members to reach out to any CPA interested in adding Fig Garden to their book of business.
 - Board member Domingos motioned to verify annually the CPA credentials while working with Fig Garden financial books as presented, seconded by Board member Linney; motion carried.
 - Ayes: Domingos and Linney

- - Naves: none
6. Adoption of Special Tax Roll Resolution 21-02
 - Staff presented Resolution 2021-02 for the special tax roll and authorizing the levy of special taxes for 2021-2022
 - Board member Domingos motioned to adopt Resolution 2021-02 as presented, seconded by Board member Linney; motion carried.
 - Ayes: Domingos and Linney
 - Naves: none
 7. Presentation of FY 2021/2022 Proposed Budget
 - Business Manager Mike Getty reported the FY 2021-2022 proposed budget would be 1,418,480.
 - FY 2021-2022 estimated property tax and benefit assessment revenues are estimated to be consistent from last year.
 - The Board set September 21 at 5:30 p.m. for the public hearing and adoption of the FY2021-2022 budget.
 - Board member Domingos motioned to adopt the FY 2021-2022 Proposed Budget as presented; seconded by Board member Linney; motion carried.
 - Ayes: Domingos and Linney
 - Naves: none
 8. Financial Update / Documents for Authorization
 - Sr. Management Rubio updated the Board on activity and cash balances for the eleven months ended May 31, 2021.
 - Sr. Management Analyst Rubio presented payment vouchers for signature.
 - Sr. Management Analyst Rubio presented annual Fresno County Request Forms: Data Organization Sheet and 2021 Special Assessments Authorization Letter.
 9. Fire Chief Updates
 - Deputy Chief reviewed the call statistics through 05/31/21.
 - Chief Donis, discussed the Fire Department will submit 2020 SAFER grant application, if awarded, 42 firefighters will be hired.
 - Chief Donis discussed NCFPD auto aid contract with the City and future contracts.
 10. 2021 Scheduled Board Meetings
 - August 3, 2021 – 2nd and final Weed Abatement Hearing (if needed)
 - September 21, 2021 – Adoption of final FY 2022 Budget
 - December 7, 2021
 11. Adjournment
 - Board Member Domingos motioned to adjourn the meeting at 6:27 p.m. and; seconded by Board Member Linney motion carried.
 - Ayes: Linney, Domingos and Fortune
 - Naves: none