FIG GARDEN FIRE PROTECTION DISTRICT

911 H Street Fresno, California 93721 (559) 621-4199 FAX (559) 498-4261



FIG GARDEN BOARD ROOM POLICY AND GUIDELINES

- 1. The Fire Station Board Room will not be available for use to outside groups pending further notification and completion of construction.
- 2. Upon completion of construction, any requests to utilize the Board Room may be approved by the District Board of Directors.
- 3. Any group approved for using the facility will be required to provide a certificate of insurance adding the Fig Garden Fire Protection District as an additional insured in the minimum amount of \$5,000,000.00.
- 4. There will be NO SMOKING allowed in the Board Room or other parts of the building.
- 5. All trash will be put in a trash can and the building will be left as clean as it was found.
- 6. The last person leaving the building will turn off the lights, coffee pot and air conditioner or heater.
- 7. The coffee pot, microwave oven and refrigerator are provided for your use. Please leave them clean for the next users.
- 8. Coffee and cups will not be provided.

Kerri L. Donis

Fire Chief