

FIG GARDEN FIRE PROTECTION DISTRICT

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FIG GARDEN FIRE PROTECTION DISTRICT Board of Directors – Regular Meeting Minutes January 18, 2024, 5:30 p.m. Station 20 – 4537 N Wishon

BOARD MEMBERS PRESENT: Louis Linney, Larry Fortune, Richard Caglia
BOARD MEMBERS ABSENT: None
CITY OF FRESNO: Billy Alcorn, Fire Chief
Yvonne Dedmore, Business Manager
Christy Cronin, Senior Management Analyst
Devin McGuire, Deputy Fire Chief
Kirk Wanless, Battalion Chief
OTHERS: Meggin Boranian, Legal Counsel

The meeting was called to order at 5:39 p.m. by Board Member Linney.

1. Board of Directors Minutes – September 7, 2023
 - **MOTION:** Board Member Fortune motioned to adopt the minutes of September 7, 2023; seconded by Board Member Caglia. Motion carried
 - Ayes: Linney, Caglia, Fortune
 - Nays: none
2. Public Commentary
 - None
3. Board Member Comments/Updates
 - Board member Fortune presented an update on getting a mailbox for the FGPPD
4. Increase Board Members from 3 to 5
 - Board members Fortune and Caglia are interested in increasing the number of board members from 3 to 5 for purposes of meeting quorum
 - Legal Counsel Boranian to find out options and report back
5. Merging of Fire and PD – Legal Opinion
 - Legal Counsel Boranian handed out a memorandum regarding the process
 - Consolidation may be initiated through LAFCO
 - There would need to be a joint special meeting solely regarding the merge with a subject matter expert present
 - Legal Counsel Boranian requested permission to share the memorandum with the Police District which was granted
 - Board member Fortune will reach out to the Police District to see if they are interested in a joint meeting
6. Service Agreement Analysis
 - The board reviewed statistics regarding revenues received, expenses paid and provisions of the contract with the City of Fresno regarding what should be paid versus actual paid.

7. Policies

- Fire Chief Alcorn would like to establish bylaws which incorporate policies. Members and administrators to prepare suggestions for policies for the board to review

8. Financial Update/Fiscal Reports

- Budget Manager Dedmore presented the financial reports ending December 31, 2023.
- SMA Cronin advised that the Bureau and Labor and Statistics CPI used to calculate reserves maintained by the district has been updated and a new category needs to be agreed upon. Board Members requested this item be tabled to the March meeting
- Received signatures for payment of invoices:
 - a. Invoice 31545 – Price Paige & Co - \$960
 - b. Invoice 880 – Meggin Boranian - \$625
 - c. Invoice 905 – Meggin Boranian - \$325
- Board members and Chief Alcorn inquired about the use of DocuSign for payment of invoices. Per legal counsel, a majority of the invoices being approved by the board should be open to the public for review and therefore should be signed at an open board meeting

9. Fire Chief Updates

- Fire prevention week. We did open houses at Fig Garden and station 17. Both were well received by the public and considered a success
- Fresno Fire Dept members have been attending other Fig Garden meetings for the Women's Club, Police District and whatever is brought to our attention.
- Chief reviewed call statistics and noted that we are using a new incident system
- Introduced Chief McGuire as the new Deputy Chief of Operations. Chief McGuire spoke to his experience in the fire service
- Spoke to the Mayor making an investment in the un-homed. The Fire Dept has seen an increase in warming fires and an uptick in exterior fires.
- Fresno Fire received a grant to assess our station placements and call responses.
- A drill school started January 2 to fill retirements, resignations, or current vacancies. An invitation to visit the academy was extended to the board members.
- Chief Alcorn is meeting regularly with Chief Henry at North Central Fire Protection District to see where we can help without potentially harming our department
- There are discussions about an organizational change that would move the BC and Investigator from Station 20

10. 2024 Scheduled Board Meetings (THURSDAYS)

- March 21, 2024 – Quarterly Meeting
- June 13, 2024 – Quarterly Meeting (1st Weed Abatement)
- July 11, 2024 – 2nd Weed Abatement if needed
- September 12, 2024 – Quarterly Meeting
- December 12, 2024 – Quarterly Meeting

11. Adjournment

- **MOTION:** Board Member Linney motioned to adjourn the meeting at 7:44 p.m.; seconded by Board Member Caglia. Motion carried.
 - Ayes: Linney, Fortune, Caglia
 - Nays: none