

FIG GARDEN FIRE PROTECTION DISTRICT

Fire Headquarters
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FIG GARDEN FIRE PROTECTION DISTRICT
Board of Directors – Regular Meeting Minutes
March 9, 2023 – 5:30 p.m.
Station 20 – 4537 N Wishon

BOARD MEMBERS PRESENT: Larry Fortune, Louis Linney & Richard Caglia
BOARD MEMBERS ABSENT: None
CITY OF FRESNO: Billy Alcorn, Interim Fire Chief
Christy Cronin, Senior Management Analyst
Yvonne Dedmore, Assistant Controller
OTHERS: Meggin Boranian, Fike & Boranian

The meeting was called to order at 5:40 p.m. by Board Member Linney

1. Board of Directors Minutes – December 13, 2022
 - Board Member Linney motioned to adopt the minutes of December 13, 2022; seconded by Board Member Fortune. Motion carried
 - Ayes: Linney, Fortune, Caglia
 - Nays: none
2. Public Commentary
 - None
3. Board Member Comments/Updates
 - Board Member Fortune would like to add a second mailbox at the fire station for the Fig Garden Police Protection District. He will look into how we go about a second address with the post office.
4. Retirement of Fire Chief Kerry Donis
 - Introduced Billy Alcorn as Interim Fire Chief
 - Provided status update on the search for new permanent Fire Chief
5. Meggin Boranian – New Legal Counsel
 - Meggin gave a brief overview of her experience and spoke to the board regarding goals and expectations as new legal counsel
 - Board member Linney inquired about the possible merge of the Fig Garden Fire and Police Districts (a subject Board member Fortune introduced at the December 13, 2022 meeting). Board member Linney requested this item be placed on the next agenda before spending any time determining if this is an option possible under the current contract with the City of Fresno.

6. District Historical Documents

- Board member Fortune had previously presented questions on historical documentation:

Q: Is there a library or history of board meetings

A: These are maintained on the website at figgardenfire.org

Q: Define the entity type

A: Special District

Q: Foundation documentation establishing the district

A: Yes. They have been scanned, stored and shared electronically

Q: Are there Articles of Incorporation

A: No

Q: Are there By-laws

A: No. Per legal counsel, bylaws are not necessary. The District can default to the Health and Safety Code. However, policies should be in place for procedures.

Q: Is there authorization documentation from the State of California and Fresno County

A: Yes. They have been scanned, stored and shared electronically

Q: Who is the titled owner of APN 426-01-04T

A: Fig Garden Fire Protection District

7. Weed Abatement

- Weed Abatement Resolution 2023-01 was present for approval
- Board member Caglia motioned to approve as presented; seconded by Board Member Fortune. Motion carried
 - Ayes: Linney, Fortune and Caglia
 - Nays: none

8. Fire Code

- Presented updates to the City of Fresno Fire Code regarding Records Reporting, Termination of Water Service and Social Host Ordinance
- Interim Fire Chief Alcorn discussed amendments that have been made by the City of Fresno vs what is required by the County as Fig Garden Fire Protection District is in the County and not the City
- Board member Linney inquired on possible conflict of interest to which legal counsel determined there is none.
- Board approved moving forward with updating the Fig Garden Fire Protection District fire code to the same as the City of Fresno Sr. Management Analyst Cronin to work with legal counsel on correct process for updating fire code.

9. Presentation of FY 2023/24 proposed budget

- Business Manager Dedmore presented the proposed budget
- Board members inquired about other available insurance agencies. Sr. Management Analyst Cronin to research.
- Board members inquired about the tax roll worksheet and its calculations. Sr. Management Analyst Cronin to research.

10. Financial Updates / Fiscal Reports

- Business Manager Dedmore presented the financial reports ending February 28, 2023
- Board verified information on interest

- Received signatures for payment of invoices:
 - a. #23063 to Price Paige & Company - \$3,035.00
 - b. #22-015 to County of Fresno ISD - \$451.66
 - c. #2208238 to David Taussig & Associated - \$2,250.00
 - d. #2023-145 to Fresno County Clerk - \$1,480.16

11. Fire Chief Updates

- Inter Fire Chief Alcorn presented station 20 call statistics for the period 01/01/22 – 12/31/2022 and 01/01/23 – 02/28/23. He answered questions regarding call types.
- A department overview was given with the mention of a 4th firefighter being added to the station at the graduation of the SAFER class July 17, 2023

12. 2023 Scheduled Board Meetings

- June 8, 2023 – Quarterly Meeting (1st Weed Abatement Hearing and adopt budget)
- July 6, 2023 – Special Meeting if needed for 2nd Weed Abatement Hearing and Tax Roll Resolution
- September 14, 2023 – Quarterly Meeting
- December 14, 2023 - Quarterly Meeting

11. Adjournment

- Board Member Fortune motioned to adjourn the meeting at 7:27 p.m.; seconded by Board Member Caglia. Motion carried.
 - Ayes: Linney, Fortune and Caglia
 - Nays: none